

Library Resources 101: Information Literacy Skills for College-Level Research

Syllabus – spring 2018

The purpose of this course is to help students become proficient and discerning in using print, electronic, and other library resources to obtain relevant information.

Instructor: Troy Espe
Office: ALB 104C
Office Hours: 2-4 p.m. Tuesdays or by appointment
Telephone: 715-346-4443
Email: tespe@uwsp.edu
D2L site: www.uwsp.edu/d2l

Ground rules: This course is pass-fail only. The course is taught entirely online through D2L.

- **Final course grade:** Students must achieve at least 70% for a final course grade to pass. Students will fail the course if their final grade is below 70%.
- **Online lectures:** Lectures will be posted in the *Content* section of the class D2L site. Students must watch the lectures before accessing assignments in D2L.
- **Complete all assignments:** Assignments will be posted in the *Content* or *Quizzes* sections of D2L. Students who do not submit all assignments will receive a final grade of Incomplete. The deadline for submitting missing assignments is 11:59 p.m. May 17.
- **Late assignments:** Students will lose 10 percentage points from an assignment's final score for every 24-hour period overdue. Students who enroll late in the course will not receive extensions. No exceptions.
- **Final exam:** The final exam is worth 10% of the course grade. Students will be exempt from taking the final exam if they meet the following conditions:
 - no late assignments
 - scores of at least 70% on every assignment

Academic misconduct: If caught cheating, students will face the following penalties in accordance with UWSP Student Academic Standards & Disciplinary Procedures (<http://www.uwsp.edu/dos/Documents/CommunityRights.pdf#page=11>):

- (a) An oral reprimand;
- (b) A written reprimand presented only to the student;
- (c) An assignment to repeat the work, to be graded on its merits; (d) A lower or failing grade on the particular assignment or test; (e) A lower grade in the course;
- (f) A failing grade in the course;
- (g) Removal of the student from the course in progress;
- (h) A written reprimand to be included in the student's disciplinary file;
- (i) Disciplinary probation; or
- (j) Suspension or expulsion from the university.

Disabilities: If you have a disability and may need accommodations, contact the Disability & Assistive Technology Center (ALB 609) at 715-346-3365 or datctr@uwsp.edu within the first week of class.

Materials: No textbook is required for this course.

Course Calendar

Date	Topic	Assignment Due
March 19	Introduction	11:59 p.m. March 22
March 22	Library tour	11:59 p.m. April 2
April 2	Library website	11:59 p.m. April 5
April 5	Search@UW	11:59 p.m. April 9
April 9	Reference materials	11:59 p.m. April 12

April 12	Books	11:59 p.m. April 16
April 16	Articles	11:59 p.m. April 19
April 19	Midterm exam	11:59 p.m. April 23
April 23	Subject databases	11:59 p.m. April 26
April 26	Specialty databases	11:59 p.m. April 30
April 30	University Archives	11:59 p.m. May 3
May 3	Evaluating sources	11:59 p.m. May 7
May 7	Citations	11:59 p.m. May 10
May 11	Final exam	11:59 p.m. May 17